



## DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

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Department of Purchasing  
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June 4, 2013

### MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Michael J. Woodall, CPPO, Purchasing Agent *MJW*

**SUBJECT:** Permission to Place Purchase Order, Contrax Furnishings, Inc.  
Cafeteria Furniture for River Ridge Middle School

We are requesting permission to place a purchase order in the amount of \$60,820 to the vendor Contrax Furnishings, Inc. for cafeteria furniture on behalf of River Ridge Middle School. This purchase will be made with capital funds, using Florida State contract #420-420-10-1 (effective 6/1/2010 – 5/31/2014.) The District is permitted to use this contract under Florida Administrative Rule 6A-1.012(5).

The requisition will be converted to a purchase order upon Board authorization. Please contact me if you have any questions.

MJW/az

Date/Time: May 29, 2013 08:43:00